

STRATHMORE

Private Events

Student Recital Application to Rent

Please note: Application required to request a hold. Date is not considered held without approval and receipt of this application from the Strathmore Rentals Office.

Date Requested:	
1st Choice: ___/___/_____	<input type="checkbox"/> Music Room
2nd Choice: ___/___/_____	<input type="checkbox"/> Sun Porch

PERSON SIGNING CONTRACT & TITLE	SECONDARY CONTACT NAME
COMPANY/ORGANIZATION (if applicable)	ROLE
FULL ADDRESS	FULL ADDRESS
PRIMARY PHONE	PRIMARY PHONE
E-MAIL	E-MAIL

Please share the types of instruments included in your recital:	Number of Guests:
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START TIME:	GUEST ARRIVAL TIME:	GUEST DEPARTURE TIME:	END TIME: (cleanup completed, space cleared of guests)
I AM PLANNING TO USE MY ADDITIONAL SPACE FOR (check all that apply)		<input type="checkbox"/> Warm-up Room/Green Room <input type="checkbox"/> Equipment storage	
I CONFIRM THAT THIS EVENT IS BY INVITATION ONLY. NO TICKETS WILL BE SOLD ON ANY OUTLET NOR WILL THERE BE ANY EXCHANGE OF MONEY ON SITE DURING THIS EVENT ____ (please initial here)			
CATERING No food or beverage is permitted at this time. <input type="checkbox"/> I will not be offering refreshments.			
SETUP NEEDS: WILL YOU NEED USE OF THE PIANO? <input type="checkbox"/> Yes <input type="checkbox"/> No HOW MANY MUSIC STANDS DO YOU NEED? _____ (up to 5) HOW MANY CHAIRS DO YOU NEED SETUP? _____ (maximum 100)			

Return this application to:

STRATHMORE/ ATTN: Mansion Rentals
 10701 Rockville Pike, North Bethesda Maryland 20852-3385
 (301)581-5170 / rentals@strathmore.org